Dear Group Organiser,

**Risk Assessment**

We're pleased to share some important details about Health and Safety procedures at SEALIFE Weymouth. We've put in place a thorough Health and Safety Management System, including risk assessment, to make sure that our staff and visitors stay safe and well taken care of.

We've got everything covered to keep you safe and happy. We've got plans in place for things like fire evacuation, lost children, water safety, and first aid. Plus, we've got Public Liability Insurance coverage, with SEA LIFE centres and Sanctuaries covered up to £10 million by Chubb European Group Limited (Policy No UKCANC33447). We are also regulated by Dorset Council, and our food units are inspected regularly to make sure everything's up to scratch.

We want to make sure you can easily identify our attraction staff, so they all wear uniforms and name badges. We also have a policy for all new staff to undergo criminal record checks. Our dedicated security team is trained to handle any minor security issues and emergency incidents that may come up.

If you are planning to bring a group by minibus or coach and need drop-off and pick-up near SEA LIFE Weymouth, please use the Lodmoor Car Park. The car park is run by Dorset County Council and parking charges apply.

Please don't let children touch anything in the tanks unless one of our friendly staff members in the Rock Pool area gives them the go-ahead. It's also important for the little ones to wash their hands before and after this fun experience at the designated area. If you're planning to take photos, just remember to turn off the flash. And please always keep your belongings and bags with you. Thanks for helping us keep everything safe and enjoyable for everyone!

We kindly ask that you and your group be mindful and considerate of other visitors during your visit. Please ensure that children are supervised by an adult at all times. Any disruptive behaviour may result in being asked to leave the attraction. As a reminder, our terms and conditions state that excessive noise, behaviour that may bother other guests or animals, or any form of disturbance is not allowed. Our staff is here to make sure everyone has a great time, and they may gently remind children to be on their best behaviour when needed.

Please note that the minimum age restriction for children to enter the attraction without an adult is 16. Any child 15 and under must be accompanied by someone over the age of 18. We have a retail outlet and picture booth where additional funds may be appropriate. However, please note that we are a cashless attraction.

We recommend splitting into smaller groups with assigned meeting points at certain times.

We hope that this information alongside the following Health and Safety details is sufficient for your requirements.

Yours faithfully,

SEA LIFE General Manager

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| **Risk assessment ref no:**  | Visiting schools (3-18 year olds) | **Name of responsible person/s:** | General manager  |
| **Date risk assessment completed:** | 27/09/2024 | **Review date:** | 27/09/2025 |
| **Task/Activity:** | This information is provided to help schools and groups create visit risk assessments that meet the requirements of the Health and Safety at Work Act and the Management of Health and Safety at Work regulations. The hazards listed are inherent to this attraction, and Merlin Entertainments Group Ltd is not liable for any omissions. The control measures recommended are just suggestions and should be adjusted by group organizers. It's important to ensure that an adequate number of supervisors are present for your group. |
| **Location:** | Sealife Weymouth, Lodmoor Country Park, Weymouth DT4 7SX |
| **Persons at risk:** | Visiting school parties, members of the public, teachers and carers. |

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| **Hazard/Risk**  | **Existing Control Measures** | **Risk level\*(Tick one)** | **Further actions to be taken by the school to reduce risks**  |
| **HIGH** | **MID** | **LOW** |
| ***Exposure to sunlight/extreme weather conditions*** | * *The site is indoors and outdoors*
* *Free sunscreen is available from dispensers across the site*
* *Potable water is freely available*
* *Wet weather gear is available in the park shop*
* *Weather conditions are monitored by park staff and remedial action taken as required.*
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| ***Falling into display tanks, drowning or ingesting water, slipping on wet floors***  | * *There are display tanks and water across the site and adult supervision is required at all times*
* *All water has a physical barrier around it*
* *Weymouth SEA LIFE has a outdoor Splash Playzone that incorporates a paddling pool with a maximum depth of 0.5m and includes a small slide and water dump feature. The pool is open on a seasonal basis and has a team member present when children are allowed to enter. There is also an area with water jets which is unsupervised.*
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| ***Tripping over pieces of theming, falling on steps/stairs*** | * Anti-slip features in place on surfaces
* Nosings on steps highlighted
* Regular maintenance of pathways and diaplays
* Wet floor signage used and pathways may be closed as conditions require
* Children should be supervised and encouraged not to run
* Weymouth SEA LIFE has a large outdoor play area suitable for a mix of ages. Safety signage is displayed in the area and guidelines should be followed at all times.
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| **Falling from a height** | * Nosings on steps are highlighted
* Children should be supervised to prevent them from climbing on barriers
* High level play equipment is subject to an annual contractual inspection and visually inspected daily.
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| **Noise/Vibration** | * NA
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| ***Lighting – trips/falls due to reduced lighting, strobe lighting*** | * Some areas have reduced lighting but sufficient to allow for safe navigation
* Pupils should be supervised to take care in display areas which have reduced lighting.
* Strobe lighting is used in some areas throughout the attraction
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| ***Electricity***  | * A rolling five year fixed wiring inspection is carried out
* PAT testing is carried out to meet statutory requirements
* Staff are trained to carry out visual inspection of equipment before use
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| ***Falling objects – Due to theming***  | * An annual tree inspection is carried out and remedial action taken
* An annual inspection is carried out covering mechanical, structural, NDT, hydraulic, pneumatic, functional and electrical aspects of the site
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| **Claustrophobia/ feeling anxious in confined spaces** | * Some parts of the attractions could make individuals feel confined due to being dark, warm and humid. However there are no areas in the attraction that can be defined as a confined space.
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| **Overcrowding**  | * Sealife Weymouth is an indoor and outdoor attraction spread over five acres
* Visitor numbers are capped based on the park’s risk assessment and emergency plan
* If it is necessary to close a section of the park staff are trained to manage this as part of the emergency plan
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| **Stings & Bites from creatures**  | * Creatures, stings and bites: Do not place hands into any of the display tanks. All visitors must wash their hands if they have contact with any creatures or water. Extra supervision should be provided for children sensitive to this environment.
* Wasp stings – regular emptying of bins. A pest control contract is in place. First aiders on site.
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| **Door entrapment – fingers getting caught in doors**  | * Care should be taken when closing doors
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| ***Exposure to allergens – food sold at the shop or exposure to fish***  | * All food items are labelled to comply with legal requirements
* An allergies folder is kept in the café and all catering staff are trained in allergy management
* Designated staff are trained in injuries which may arise from interactions with animals
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| ***Welfare facilities*** | * There are toilets located on entry and by the Caribbean Cove Adventure Play Area. Additional toilet facilities outside the main café, open during peak times of the year.
* Handwashing facilities are located outside Shipwreck (pod No. 5)
* SEALIFE Weymouth does not have a schools lunch room onsite. There are outdoor picnic areas throughout the park. We also have a café open all year and an additional seasonal café. Please note that we do not have a facility to store lunches or bags.
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| ***Emergency planning*** | * SEALIFE Weymouth has a contingency plan in the event of an emergency. The emergency plan has been developed in conjunction with the local emergency services who have regular meetings regarding emergency procedures
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| ***First Aid and Medication*** | * SEALIFE Weymouth has a team of qualified first aiders, with a first aider always being on site during opening hours.
* Nearest hospital: Weymouth Community Hospital, 3 Melcombe Avenue, Weymouth, DT4 7TB
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| ***Access/services for persons with*** ***special needs*** | * SEALIFE Weymouth has flat access throughout the park
* Accessibility and sensory guides are available on the SEALIFE Weymouth website
* Sensory packs are available at reception
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| ***Pupils getting separated from their*** ***group*** | * SEALIFE Weymouth has a lost child policy and procedure in which all staff are trained
* If a child becomes separated from the group please report this to a member of staff
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